Creating Draft Physician’s Orders

Organizations with existing Physician Orders on a paper system or other type of electronic records, can import them into PointClickCare and the system will flag these imported orders as draft orders to be reviewed before being included in the list of Physician’s Orders. This will save users time by allowing them to review the orders for discrepancies or errors before assigning them to a resident’s records.

**Configuration**

A new configuration option is available in the physician’s orders configuration page to determine whether orders are classified as a draft order in the system. If orders are to be classified with a draft status, they can be entered into the system through different models, based on the organization’s integration configuration. Regardless of the order creation process, the system must be configured to review orders in a draft state before being included on a resident’s chart.

**Draft Order Review**

Draft orders processed through the system, (imported or generated through PCC) can be viewed in the Clinical Dashboard under the new dash view, Draft Physician Orders. This new view will display the number of Draft Orders ready to be viewed. Clicking on the link will direct the user to the Draft Orders List page.

List of Draft Physician’s Orders on Dashboard
List of Draft Physician’s Orders

The following types of draft orders will be listed in the system:

- The order was imported from an external system and requires review/completion by the facility. Import was done based on a flat file.
- The order was created in PCC and is missing required data (such as scheduling information, etc.).
- The order was received from the pharmacy through an electronic message and requires review by facility, cannot be properly mapped to PCC physician’s order fields, order is missing required data or order was automatically created based on a dispense message received from the pharmacy.
- From the list of draft orders, users can determine how the list of orders are displayed, search for a specific order (by resident) or make changes to the order.
- Clicking the edit link next to an order opens the physician order. Users can then make whatever necessary updates are required to complete the order. After making changes to the order it needs to be activated. Once the order is activated the system updates the order and no longer assigns it a draft status. Other options to activating the order include continuing to keep the order as draft, strike out and copy the order or exit the order without making any changes.
Draft Orders on the Resident’s Chart

In addition to the Physician’s Orders Portal, users can access a list of all Draft Orders specific to a Resident, through the Physician’s Orders Listing. Users will be able to see a list of all outstanding Draft Orders for the Resident, including Draft orders that have been Struck Out through the Physician’s Orders Portal. The user will have the ability to:

- Review/edit a Draft Order as many times as needed by saving as draft again.
- Promote an order from a Draft status to an active status.
- Strikeout a Draft order.
List of Resident Physician’s Orders with Draft Status

A filter option is available to display only draft orders in the list of physician’s orders. Users can edit or change draft orders the same as regular orders.